

# BY-LAWS OF MANASOTA YOUTH TRAVEL HOCKEY

## ARTICLE I ORGANIZATION

### Section 1: Name

The name of this corporation shall be "MANASOTA YOUTH TRAVEL HOCKEY" (hereinafter referred to as "MYTH").

### Section 2: Registered Address

The registered address of MYTH shall be at a place selected by the Board of Directors, as the affairs of MYTH require.

### Section 3: Registered Agent

The registered agent of MYTH shall be the Treasurer.

### Section 4: Non-profit Status

This corporation is organized as a State of Florida non-profit corporation upon a non-stock membership basis, not involving pecuniary gain or profit for any of its members, for a term of perpetual existence.

### Section 5: Exempt Status and Dissolution

The corporation is organized exclusively for charitable, religious, education and scientific purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law), and its principal purpose shall be the organization, administration, development and teaching the amateur sport of ice hockey in the state of Florida.

Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific organization under Section 501 (c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue code), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the court of competent jurisdiction, as provided by law, of the country in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

### Section 6: Use of Funds

All funds and property of this corporation shall be used and distributed exclusively for carrying out the purposes of MYTH as set forth in Article II.

### Section 7: Fiscal Year

The fiscal year of MYTH shall begin June 1 and end on the last day of May 31 of the following year.

### Section 8: Power to Borrow Money

MYTH may borrow money, and mortgage its property or issue a promissory note or bond for repayment with interest, at the recommendation of the Treasurer and with the approval of two-thirds of the Board of Directors.

## Section 9: Financial Statements

The Treasurer shall, at least once each year, or at the request of the Board of Directors, prepare a true statement of the assets and liabilities of MYTH for the preceding fiscal year. The statement shall be available to any member in good standing on their request.

## ARTICLE II PURPOSE

MYTH is a non-profit organization operating youth travel ice hockey programs for the benefit of people in the greater metropolitan area. The purposes of MYTH are:

1. To develop character, sportsmanship, and physical fitness among the youth of the metropolitan area;
2. To promote, encourage, and improve the standard of amateur ice hockey;
3. To associate with other ice hockey associations;
4. To conduct an amateur ice hockey program consistent with the rules and regulations of the Statewide Amateur Hockey of Florida, Inc. (SAHOF) and USA Hockey;
5. To promote and encourage community, or other philanthropic, services; and
6. To perform or participate in other activities that will aid in reaching these objectives.

## ARTICLE III MEMBERSHIP

### Section 1: Active Member in Good Standing

An active member in good standing is (1) a designated parent, step-parent, or guardian who pays at least one dollar (\$1.00) toward the fee of each dependent child participating in the youth ice hockey programs operated by MYTH, or (2) any other interested person who pays an annual membership fee of an amount to be determined by the Board of Directors. The term of membership is the fiscal year of MYTH. Funds contributed to MYTH, as part of the fund-raising activity; do not entitle the contributor to the benefits of membership.

### Section 2: Annual Meeting

The Annual Meeting of the active members in good standing shall be held at the February regular Board of Directors' meeting. Nominations for Elected Executive Officers, referendum voting questions and text of any amendments to the By-Laws shall be received by the Secretary on or before the January regular Board of Directors meeting, prior to the annual meeting in February, to be published in the Notice of the Annual Meeting. The Secretary shall provide written notice to all active members in good standing of the Annual Meeting date, time, and place at least fifteen (15) days in advance as referenced in Section 7 of this Article III.

### Section 3: Membership Expulsion

An active member may be expelled, after due notice and an opportunity for a hearing, for non-payment of fees or for conduct detrimental to MYTH, by the vote of two-thirds of the Board of Directors. The Secretary shall provide at least ten (10) days notice to the person being expelled and to the members of the Board of Directors prior to the regular or special meeting at which the matter is to be resolved. The person shall be offered an opportunity to be heard at that meeting and to present others to testify in his or her behalf, prior to any final disposition by the Board of Directors. The person will receive written notification of the final disposition by the Board of Directors within ten (10) days of the hearing.

## Section 4: Voting Rights

Each active member of good standing at least 18 years of age and in attendance at the Annual Meeting shall be entitled to one (1) vote per dependent player by secret ballot in the election of members to the Elected Executive Officer positions.

## Section 5: Right to Hold Elected Executive Office

Each active member of good standing at least 18 years of age is entitled to run for an Elected Executive Officer position under the procedures established by these By-Laws.

## Section 6: Referenda

Upon the request in writing of one quarter of the membership, the Board of Directors shall, or upon its own initiative may, submit any question to the active members for a mail referendum vote.

## Section 7: Notice and Quorum

At least fifteen (15) days prior to the Annual Meeting, written notice of the time and place shall be mailed to the address of each active member in good standing entitled to vote at the meeting (using postal or electronic mail services of last known addresses), and posted in locations frequented by the members. The notice of the Annual Meeting shall include, at minimum, (1) the list of members running for each Elected Executive Officer position, (2) any referendum voting questions posed by the membership, and (3) the text of any amendments to the By-Laws that will be presented for approval at the Annual Meeting. At the Annual Meeting, fifteen percent (15%) of the active membership shall constitute a quorum in addition to the required Executive Board quorum of 3.

## Section 8: Order of Business

The order of business at the Annual Meeting, unless amended by majority vote of those present, shall be as follows (immediately followed by a regular Board Meeting)

1. Call to Order
2. Determine a Quorum of the Annual Meeting
3. Read and Approve Minutes of the last Board Meeting
4. Nominations from the Floor
  - Presentations to Active Members by Nominated Candidates
  - Election of Members to the Elected Executive Positions
7. Other Business
8. Adjourn the Annual Meeting
9. Conduct a regular Board Meeting following the Order of Business defined in Section 8 of Article IV.

# ARTICLE IV BOARD OF DIRECTORS

## Section 1: Board of Directors

The property and affairs of MYTH shall be managed by a Board of Directors composed of two (2) representatives from each team (Team Representatives), the four (4) Elected Executive Officers (President, Vice President, Secretary, and Treasurer), and two (2) Appointed Executive Officers (Scheduler and Registrar). Immediately following each team's player selection process, two (2) Team Representatives will be elected by the team's respective membership. Each Director in attendance at a regular or special meeting shall be entitled to one (1) vote on matters presented to the Board of Directors; except for the President, who shall vote only to break a tie vote. In the event that a team representative is also an Elected or Appointed Executive Officer, another member in good standing from that team shall be designated as the "voting alternate" for the team.

## Section 2: Terms of Office

1. Team Representatives will serve as follow: MYTH is involved in two (2) different hockey seasons; fall and spring, the term of the Team Representative will be till the next season's team's player selection process is final. This means that the Fall Representative's term will expire when the final spring team selection is complete and the

spring team has selected its Team Representative. The Spring Team's Representative's term will end when the final team selection is complete for the fall season. A Team Representative may serve an indefinite number of terms based on the approval of the team membership. Team Representatives are encouraged to provide 'transition' services to incoming Team Representatives of the next season's team.

2. Officers elected at the Annual Meeting serve for one (1) year, with their term beginning immediately following their election at the Annual Meeting and expiring at the next Annual Meeting; however they are required to serve as "advisory" to newly Elected Executive Officers until the end of the corresponding Fiscal Year in order to provide a transition to the newly elected Officers,

3. Appointed Executive Officers serve for one (1) year with their term beginning immediately following their appointment after the Annual Meeting and expiring at the next Annual Meeting. Appointed Executive Officers are requested to offer "advisory" assistance to newly elected officers.

### Section 3: Election of Elected Executive Officers

1. Four (4) Executive Officer positions (President, Vice President, Secretary, and Treasurer) shall be elected at the Annual Meeting for a term set forth in Section 2 of Article IV. An Elected Executive Officer may succeed himself for an indefinite number of terms.

2. When a position is vacant due to resignation or expulsion of an Elected Executive Officer, the Board of Directors shall appoint a current member in good standing to serve the remainder of the vacated position's term.

### Section 4. Duties of the Board of Directors

The duties of the Board of Directors shall include:

1. To fill any vacancies, which may occur in the Elected Executive Officer positions;
2. To manage the business, property, and affairs of MYTH;
3. To formulate the policies and determine the overall conduct and standards of the hockey program, which shall be administered by the Officers;
4. To approve the budget and set forth fees for hockey programs;
5. To study for approval proposals to amend or revise MYTH By-Laws, rules, or regulations;
6. To review and act upon any emergency temporary decisions by the President; and
7. To hear and rule on appeals.

### Section 5: Regular Board Meetings and Regular Membership Meeting

Regular Board Meetings of the Board of Directors and Regular Membership Meeting shall be held at a time and place determined by the President. The Secretary shall notify all members of the Board of the date, time, and place of each meeting at least five (5) days in advance. In addition, the Secretary shall notify the membership of MYTH via e-mail or by posting on the MYTH website of the date, time, and place of each Regular Membership Meeting at least five (5) days in advance for any Regular Membership Meeting.

### Section 6: Special Board Meetings and Special Membership Meetings

Special Board Meetings of the Board of Directors and Special Membership Meetings may be called by the President, or at the written request, to the President, of at least one-half of the members of the Board. The Secretary shall notify members of the Board of the date, time, and place of the Special Board Meeting at least five (5) days in advance. In addition, the Secretary shall notify the membership of MYTH via e-mail or by posting on the MYTH website of the date, time, and place of each Special Membership Meeting at least five (5) days in advance.

### Section 7: Quorum

At least one-half of the Board, comprising a minimum of three (3) members of the Elected or Appointed Executive Officers, must be present to constitute a quorum at any regular or special meeting of the Board or a Regular or Special Membership Meeting.

## Section 8: Order of Business

The order of business for meetings of the Board of Directors shall be as follows:

1. Roll call of the Board of Directors,
2. Determine a Quorum
3. Read and Approve Minutes of the previous meeting;
4. Treasurer's Report
5. Executive Officer Reports;
6. Committee Reports;
7. Old Business;
8. New Business,
9. Adjournment

## Section 9: Parliamentary Procedure

All meetings shall be governed by the rules of parliamentary procedure. Roberts Rules of Order shall govern questions of procedure.

## Section 10: Limited Liability

No Director shall be personally liable in any manner for any debts or obligations of MYTH and shall not be subject to any manner of Assessment by virtue of his membership.

## Section 11: Resignation of Director

Any member of the Board of Directors may resign and/or withdraw from membership in MYTH at any time, upon written notice of his desire to do so delivered to the Secretary or President of MYTH. If the Board member is a Team representative the team, for which the Representative represented, must designate a replacement within five (5) days of the resignation/withdrawal. If the Board member is an elected officer Article IV section 4 applies.

## Section 12: Expulsion from the Board of Directors

Any Director shall be subject to removal as a member of the Board of Directors upon three (3) unexcused absences from Board meetings within a playing season, or for failure to discharge the normal duties of a Board member, or for conduct detrimental to MYTH, after due notice and opportunity for a hearing, by a vote of two-thirds of the Board of Directors at any regular or special meeting. The Secretary shall provide at least ten (10) days notice to the person to be expelled and to the members of the Board prior to the regular or special meeting at which the matter is to be resolved. The person shall be offered an opportunity to be heard at the meeting and to present others to testify in his/her behalf, prior to any final dispositions by the Board. The person will receive written notification of the final disposition by the Board of Directors within ten (10) days of the hearing. In the event of an expulsion of a Team representative, the team, for which the Representative represented, must designate a replacement within five (5) days of the expulsion. Article IV Section 4 applies to an expulsion of an Elected Officer.

# ARTICLE V ELECTED AND APPOINTED EXECUTIVE OFFICERS

## Section 1: Composition and Term

The Executive Officers shall have six (6) members and be composed of the Elected and Appointed Executive Officers. Elected Executive Officers include: the President, the Vice President, the Secretary, and the Treasurer. Appointed Executive Officers include: the Scheduler and the Registrar. Terms of office for each for the Elected and Appointed Executive Officer positions are referenced in Article IV, Section 2.

## Section 2: Duties

The Executive Officers, under the direction of the President, shall prepare policies, programs, and budgets for discussion, revision, and approval by the Board of Directors. Duties are as follows:

## Subsection A: President

The duties of the President shall include, but not be limited to, the following:

1. To be the chief executive officer of MYTH and shall in general supervise and control all of the business and affairs of MYTH;
2. To preside at all regular or special meetings of the membership or Board;
3. To call special meetings of MYTH of the Board;
4. To make emergency temporary decisions on questions not provided for in the By-Laws or Rules until the next regular or special meeting of the Board of Directors;
5. To sign, with the Secretary, or any other proper officer of MYTH authorized by the Board of Directors, any bonds, contracts, or other instruments, which the Board of Directors has authorized to be executed;
6. To represent, or designate suitable representation for, this corporation at other ice hockey meetings;
7. To appoint Chairpersons, as required, of the committees of MYTH, subject to approval by the Board of Directors, unless otherwise provided by the By-Laws;
8. To appoint a Hockey Director, subject to the approval by the Board of Directors;
9. To appoint a Scheduler, subject to the approval by the Board of Directors;
10. To appoint a Registrar, subject to the approval by the Board of Directors;
11. To serve as an ex-officio member of all committees;
12. And such other duties as may be specifically assigned by the Board of Directors.

## Subsection B: Vice President

The duties of the Vice President shall include, but not be limited to, the following:

1. To assume the duties and powers of the President in his/her absence;
2. To serve on the Disciplinary Committee;
3. To chair the Fund Raising Committee;
4. And such other duties as may be specified by the President or the Board of Directors.

## Subsection C: Secretary

The duties of the Secretary shall include, but not limited to, the following:

1. To record the attendance and minutes of all regular and special meetings of the Board or membership;
2. To assume the responsibility for MYTH correspondence;
3. To coordinate a roster of the post-office (or other) address information of each member with the Registrar including but not limited to e-mail contact phone number, and mailing address.
4. To be custodian of the corporate records and of the seal of MYTH and see that the seal is affixed to all documents, the execution of which on behalf of MYTH is duly authorized in accordance with the provisions of these By-Laws;
5. To notify the membership of MYTH of the date, time, and location of the Annual Meeting or any regular or special meeting;
6. To provide an Annual Report of the affairs of MYTH, to be presented to the membership at the Annual Meeting;
7. To advise the Board on a regular basis regarding unexcused absences of members of the Board.
8. To chair the Rules Committee;
9. And such other duties as may be specifically assigned by the Board of Directors.

## Subsection D: Treasurer

The duties of the Treasurer shall include, but not limited to, the following:

1. Acting as the registered agent of MYTH;
2. To receive all funds due MYTH and deposit them into a charter bank or banks. The Treasurer shall furnish a security bond as the Board of Directors shall deem necessary, the cost of which shall be paid by MYTH;
3. To pay the rightful obligations of MYTH, as approved by the Board of Directors;
4. To provide a regular monthly report and an Annual Report as to the financial condition of the organization;
5. To prepare and file any financial, annual or other, reports that may be required by state or federal regulations or agencies,

6. To keep and maintain ledgers and other books of account, which may be audited at the request of the Board of Directors,
7. To chair the Budget Committee;
8. And such other duties as may be specifically assigned by the Board of Directors.

### Subsection E: Scheduler

The Scheduler shall be a member of the Board of Directors appointed by the President and approved by the Board of Directors. The duties of the Scheduler shall include, but not be limited to, the following:

1. To obtain sufficient ice time for hockey programs, including camps or tournaments, and to allocate ice hours to each team, or event, as set forth in the MYTH budget;
2. To coordinate, verify and distribute game schedules provided by any league in which MYTH participates within five (5) days of receipt to the Board of Directors;
3. To facilitate and coordinate all scheduling matters according to any leagues By-Laws that MYTH participates in as may be amended from time to time.
4. To serve on the Budget Committee;
5. To coordinate referee assignments for games and exhibitions approved by the Board of Directors with the referee association and to coordinate with rink management personnel for scorekeeper assignments for games and exhibitions;
6. To verify ice and referee expenditures for the Treasurer;
7. And such other duties as may be specifically assigned by the President or the Board of Directors.

### Subsection F: Registrar

The Registrar shall be a member of the Board of Directors appointed by the President and approved by the Board of Directors. The duties of the Registrar shall include, but not be limited to, the following:

1. To receive and register all teams, players, coaches, and managers as directed by these By-Laws and as required by state, district, regional or national hockey associations;
2. To keep a roster of the post-office (or other) address (including e-mail address, contact telephone number and home address) and registration information of each member and make such available to the Secretary,
3. To supervise the maintenance of accurate player, team, and coaching records for reference at any league games or tournaments;
4. To register MYTH teams participating in tournaments as directed by the tournament guidelines;
5. To chair the Tryout Committee;
6. And such other duties as may be specifically assigned by the President or the Board of Directors.

## Article VI – Team Representative

The two (2) Team Representative shall be elected by the members of a team within two (2) weeks of the team's selection. The duties of the Team Representatives shall include, but not limited to, the following:

1. To attend the Monthly Board meeting of MYTH.
2. To notify their respective parents of the contents of the Monthly meeting.
3. To bring to the Board any questions or suggestions brought to their attention by their respective parents.
4. And such other duties as may be specifically requested from time-to-time by authorized representatives of MYTH.

## Article VII - Hockey Director

The Hockey Director shall be appointed by the President and approved by the Board of Directors. The Hockey Director is to attend as requested any Board meeting to counsel the Board as to any hockey issue within the MYTH. The duties of the Director of Coaches shall include, but not be limited to, the following:

1. To coordinate the appointment of Head Coaches for each travel team, including the solicitation of applications and arrangement of interviews (if necessary), upon approval of the Board of Directors.
2. To act as manager of the ice hockey program by supervising Coaches;
3. To coordinate and ensure that organization Coaches have appropriate Coaching certification;
4. To coordinate selection of the Evaluation Panel used for team selection tryout process, participate in the player

evaluation process;

5. To serve on the Tryout Committee;
6. To chair the Disciplinary Committee;
7. To immediately suspend any player or coach who violates the Rules and Regulations or the By-Laws of MYTH and any rule of SAHOF or USA Hockey within his/her discretion. The Hockey director shall immediately notify the Board of the violation.
8. And such other duties as may be specifically assigned by the President or the Board of Directors.

## ARTICLE VIII COMMITTEES

### Section 1: Chairpersons

Chairpersons for committees shall be the Executive Officers as specified in Article V or appointed annually by the President upon approval by the Board of Directors,

### Section 2: Committee Members

Each Chairperson shall select at his/her discretion at least two (2) members of MYTH to serve on the committee, except where otherwise noted. Members may serve on more than one committee.

### Section 3: Meetings

Each committee is required to meet formally at least three (3) times prior to the Annual Meeting. A committee member should be delegated to take attendance and minutes at any meeting of the committee.

### Section 4: Annual Report

Prior to the Annual Meeting, each committee chairperson shall file a written report with the Secretary of MYTH on the committee's membership activities, and recommendations. The Secretary shall make such reports available to any corporation member at his/her request.

### Section 5: Committees

#### Rules Committee

The Rules Committee shall investigate, consider, and recommend changes to the By-Laws and Rules & Regulations of MYTH. It may supplement playing rules and/or regulations not specifically provided for by USA Hockey or SAHOF. The committee shall consist of the Secretary (chairperson) and at least two (2) additional MYTH members. Revisions to MYTH By-Laws and Rules & Regulations must be presented at a regular Board of Directors meeting at least once per year; and not later than the last meeting held prior to the Annual Meeting. The Board of Directors shall vote on the recommended changes at the next Board Meeting or the general membership shall vote on the recommended changes at the Annual Meeting, whichever is applicable.

#### Fund Raising and Marketing Committee

The Fund Raising and Marketing Committee shall select, subject to Board approval, the fund raising activities of MYTH, and supervise the participation of the membership in these activities for the purpose of promoting MYTH and its programs among the general public and keep membership informed of the policies, issues, programs, and activities of MYTH. The Vice President shall be the chairperson of the Fund Raising Committee. Various sub-committees shall be established to plan/implement each fund raising activity, each sub-committee must have a minimum of two (2) additional MYTH members.

#### Disciplinary Committee

The Disciplinary Committee shall review and act upon all disputes regarding infractions of MYTH's Rules & Regulations, By-Laws and in addition the rules of SAHOF and USA Hockey. The committee shall consist of the

President, the Hockey Director, and one (1) other member of MYTH appointed by the Board. Decisions of the committee shall be final, subject only to review by the full Board of Directors at the next regular or special meeting.

#### Budget Committee

The Budget Committee shall be responsible for establishing recommendations to the Board of Directors on the player and team fees associated with playing ice hockey in the upcoming season. The Treasurer will be the Chairperson and committee members will include the Scheduler and at least one (1) other MYTH member.

#### Tryout Committee

The Tryout Committee shall be responsible for planning, coordinating, and implementing the team tryout process. The Registrar will chair the Tryout Committee and committee members will include the Hockey Director and at least two (2) other MYTH members. The committee may solicit volunteers to assist in the various aspects of the tryout process.

#### Special Committees

The President, or a majority vote of the Board, may establish other committees for specific purposes as necessary (i.e. equipment sales, tournaments). The Chairperson shall be an active member in good standing of MYTH. The committee may meet as required for its purpose(s). A report on its membership and activities shall be submitted to the Board at the Annual Meeting. The committee shall terminate at the completion of its assignment or at the next Annual Meeting.

## ARTICLE IX - AMENDMENTS TO THE BY-LAWS and Rules and Regulations

### Section 1: Amendments by the Board of Directors

The Board of Directors may amend these By-Laws or the Rules and Regulations of MYTH by presenting the amendment at a regular or special meeting and voting on the amendment at a subsequent regular or special meeting. The approval of two-thirds of the membership of the Board is required to pass the amendment.

### Section 2: Amendments by Members at the Annual Meeting

These By-Laws or the Rules and Regulations of MYTH may be amended at an Annual Meeting by including the amendment in the notice of the Annual Meeting and having the members vote on the amendment by secret ballot at the Annual Meeting. The approval of two-thirds of the Annual Meeting quorum is required to pass the amendment.

The forgoing By-Laws of Manasota Youth Travel Hockey, Inc. were adopted and approved by the Board of Directors thereof, on May 15, 2006, amending the 1998-1999 version of these By-Laws, notice having been duly given and a quorum being present. The President and Secretary of MYTH hereby certify the forgoing as of the dates written below.

Manasota Youth Travel Hockey, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Cliff A. Ramey  
Dated May 15, 2006

Linda Walsh  
Dated May 15, 2006

Amended as of May 15, 2006